

Robson Kerr

PROPERTY MANAGEMENT LTD

APPLICATION FORM

Please complete this form to apply for tenancy at the address below. The information you provide is for applying for this tenancy and may be used for a credit and reference check

TENANCY DETAILS	
PROPERTY ADDRESS _____	TODAY'S DATE _____ / _____ / _____
WHAT IS THE EARLIEST DATE YOU CAN MOVE _____	RENT PER WEEK _____
HOW LONG DO YOU INTEND TO LIVE AT THE APPLICATION ADDRESS _____	

APPLICATION DETAILS		
FIRST AND GIVEN NAMES _____	SURNAME OF APPLICANT _____	
HOME PHONE NUMBER _____	MOBILE PHONE NUMBER _____	WORK PHONE NUMBER _____
EMAIL ADDRESS _____	DATE OF BIRTH _____ / _____ / _____	

RENTING HISTORY			
CURRENT ADDRESS _____		RENT PER WEEK _____	
PERIOD AT THIS ADDRESS _____	OWNED	RENTED	FAMILY (CIRCLE)
LANDLORD / COMPANY NAME _____	REASON FOR LEAVING CURRENT ADDRESS _____		
LANDLORD CONTACT PHONE NUMBER _____	LANDLORD MOBILE NUMBER _____		
PREVIOUS ADDRESS _____		RENT PER WEEK _____	
PERIOD AT THIS ADDRESS _____	OWNED	RENTED	FAMILY (CIRCLE)
LANDLORD / COMPANY NAME _____	REASON FOR LEAVING CURRENT ADDRESS _____		
LANDLORD CONTACT PHONE NUMBER _____	LANDLORD MOBILE NUMBER _____		
DO YOU OR ANY OTHER APPLICANT SMOKE? _____	YES / NO		
PETS IF YES PLEASE STATE TYPE OF PET AND HOW MANY _____	YES / NO		

IDENTIFICATION	
Please provide photo identification, such as driver's license or passport	
DRIVERS LICENSE NUMBER 5A _____	VERSION No 5B _____
PASSPORT NUMBER _____	DATE OF BIRTH _____ / _____ / _____

HOW MANY PEOPLE IS THIS PROPERTY INTENDED FOR		
_____	_____	_____/_____/_____
FULL NAME	AGE	DATE OF BIRTH
_____	_____	_____/_____/_____
FULL NAME	AGE	DATE OF BIRTH
_____	_____	_____/_____/_____
FULL NAME	AGE	DATE OF BIRTH
_____	_____	_____/_____/_____
FULL NAME	AGE	DATE OF BIRTH
_____	_____	_____/_____/_____
FULL NAME	AGE	DATE OF BIRTH

EMERGENCY CONTACT OR NEXT OF KIN (in Auckland if possible)	
_____	_____
NEXT OF KIN	RELATIONSHIP
_____	_____
CONTACT PHONE NUMBER	MOBILE PHONE NUMBER

FULL RESIDENTIAL ADDRESS & POSTCODE	
_____	_____
NEXT OF KIN	RELATIONSHIP
_____	_____
CONTACT PHONE NUMBER	MOBILE PHONE NUMBER

FULL RESIDENTIAL ADDRESS & POSTCODE	

Character/Employer reference of two persons who have known you for over twelve months and are not related to him/her and would provide testimonials to character and fitness:	
_____	_____
NAME	RELATIONSHIP
_____	_____
CONTACT PHONE NUMBER	MOBILE PHONE NUMBER
_____	_____
NAME	RELATIONSHIP
_____	_____
CONTACT PHONE NUMBER	MOBILE PHONE NUMBER

NUMBER OF VEHICLES TO BE PARKED AT PROPERTY		
_____	_____	_____
CAR VEHICLE REGISTRATION	CAR VEHICLE REGISTRATION	CAR VEHICLE REGISTRATION
_____	_____	_____
MAKE/MODEL	MAKE/MODEL	MAKE/MODEL

SOURCE OF INCOME: SALARY / WAGES / BENEFITS / OTHER		
_____	_____	_____
CURRENT EMPLOYER	POSITION	GROSS WEEKLY INCOME
_____	_____	_____
EMPLOYERS ADDRESS	WORK REFEREE	CONTACT PHONE NUMBER
IF YOU ARE RECEIVING ASSISTANCE OR BENEFIT FROM WINZ/IRD		
_____	_____	_____
COMMUNITY SERVICES CARD NUMBER	TYPE	GROSS WEEKLY INCOME

OFFICE

CASE MANAGER

CONTACT PHONE NUMBER

Part A

- 1) To process your application you are requested to answer all questions to the best of your ability. Any false information provided could jeopardise your application.
- 2) The completion of this annexure does not constitute an offer of acceptance.
- 3) Any information provided in your application and this annexure may be passed onto Tenancy Information New Zealand or Baycorp Veda Advantage in the event of a default occurring.
- 4) Upon approval and acceptance of my/our application to rent the above property I/we agree to pay a letting fee of one weeks rent plus GST. All mobies must be paid in full by cash or bank cheque. No personal cheque will be accepted. This letting fee is non refundable.

Part B

Yes/No

- | | | |
|------|--|--|
| 1 a) | HAVE YOU EVER BEEN EVICTED BY ANY LANDLORD OR AGENT? IF YES GIVE DETAILS | |
| 1 b) | HAVE YOU EVERY BEEN REFUSED ANOTHER PROPERTY BY ANY LANDLORD? IF YES GIVE DETAILS | |
| 1 c) | ARE YOU IN DEBT TO ANOTHER LANDLORD OR AGENT? IF YES GIVE DETAILS | |
| 1 d) | ARE YOU OR HAVE YOU EVEN BEEN DECLARED BANKRUPT? IF YES GIVE DETAILS | |
| 1 e) | IS THERE ANY REASON KNOWN TO YOU THAT WOULD AFFECT YOUR RENTAL PAYMENT? GIVE DETAILS | |
| 1 f) | WERE ANY DEDUCTIONS MADE FROM YOUR RENTAL BOND AT YOUR LAST ADDRESS? GIVE DETAILS | |

- 2 I/We the applicant/s hereby authorise you, as the agent to conduct inquiry with Tenancy Information New Zealand, Baycorp Veda Advantage and any other searches which may verify the information provided by me/us. I do solemnly and sincerely declare that the above information is true and correct and has been willingly supplied to assist the assessment of my/our application
- 3 I/We the applicant undertake to pay all rents or other amounts that I/we may be liable for in full on or before the due date. In the default of such payment, I/we are liable to pay all costs and expense of Credit Collection fees, which you may incur in recovering from me/us any overdue account.
- 4 This application form collects personal information about you. All unsuccessful application forms will be destroyed. Successful application forms will be retained by Robson Kerr Property Management Limited and/or the Landlord. The applicant has the right to access it, and may request the correction of personal information on this while it is held by the landlord.
- 5 I/We grant authority to the landlord or his/her agent under the provisions of the Privacy Act 1993 Principles 2(2)(b) 3(4)(a) 10(b) and 11(d), to collect, disclose use and to make enquiries into any information on this form and on any matter relating to any tenancy relevant to myself. I agree that this authority is irrevocable.

I consent to a credit check being undertaken

Yes / No (Strike One)

SIGNED

_____/_____/_____
DATE

SIGNED

_____/_____/_____
DATE

FAILURE TO SUPPLY FULL CORRECT DETAILS MAY RESULT IN NON-ACCEPTANCE OF OFFER TO RENT OR TERMINATION OF TENANCY